

# **Request for Proposal (RFP)**

## **Chromebooks, Google Licenses**

RFP ID: BID #07-1516CBK



**Poplarville Special Municipal Separate School District**

Department of Technology  
302 South Julia Street  
Poplarville, MS 39470

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## **PURPOSE**

The Poplarville Special Municipal Separate School District (PSD) is accepting proposals for chromebooks and Academic Google Chrome OS Management Licenses for district-wide purchase.

## **GENERAL TERMS AND CONDITIONS FOR RFP**

### *DISTRICT ADDRESS*

For the purpose of this RFP, “district address” shall refer to:

302 South Julia Street  
Poplarville, MS 39470

### *RFP WEBPAGE*

RFP instructions, information, and any communications about additions, changes, exceptions and questions will be posted to <http://tinyurl.com/qx9k3em> for vendor and public consumption.

### *PROPOSAL GUIDELINES*

1. Each item, request, and guideline in the RFP must be known and properly addressed in the proposal.
2. All equipment in proposal must conform to specifications provided in the RFP.
3. The Vendor must provide terms of warranty on all products
4. The Vendor shall provide a clear breakdown of equipment costs.
5. The Vendor must provide an estimated timeline for product delivery.
6. Proposal must be valid for 60 days.
7. Proposal quotes are to be FOB to the district address.
8. Prices quoted shall not include state or federal taxes from which the District is exempt. The necessary exemption certificate will be furnished upon request from the Vendor.

PSD does not discriminate on the basis on the basis of Sex, Race, Religion, Color, National Origin, Age or Handicap. PSD reserves the right to reject any and/or all bids.

All questions regarding the RFP should be emailed to Stephen Seal, Technology Coordinator, [sseal@poplarvilleschools.org](mailto:sseal@poplarvilleschools.org). Relevant questions and responses will be posted to the RFP webpage.

### *BID OPENING*

Sealed bids will be opened on July 6, 2015 at 1:00 PM in the central office board room located at the district address.

### *PROPOSAL SUBMISSION*

1. All proposals must be received at our district office at our district address by 12:45 PM (per our office clock) on the bid opening day.
2. All proposals **must be signed** by an authorized representative of the Vendor.
3. Two copies of the proposal must be sent in a **sealed** envelope clearly marked with the words "BID #07-1516CBK - Chromebooks with Management" on the lower left-hand corner of the envelope.

### *ACCEPTANCE / REJECTION OF PROPOSAL SUBMISSIONS*

The District reserves the right to accept or reject any and all proposals or any portion of any and all proposals at their discretion. While price is an important consideration, it will not be the sole determining factor in the selection of a Vendor. Payments will not be made nor orders submitted until after the PSD's School Board has accepted a proposal and awarded it as the winning proposal submission. A contract will exist between the District and the Vendor upon selection of the winning proposer.

### *COMPENSATION*

Payment terms will be NET 45. Complete payment will not be issued until after both the Vendor and District agree that the project is complete and meets all requirements.

### *RFP REVISIONS*

The District reserves the right to modify or issue amendments to the RFP at any time. The District also reserves the right to cancel or reissue the RFP at any time. Notices will be posted to our RFP Webpage. It is the sole responsibility of the proposer to monitor the url for posting of such information.

## EQUIPMENT & LICENSING SPECIFICATIONS

**PSD reserves the right to increase or decrease the quantity of the final order by up to 15%.**

Item 1:

Quantity: 325

Description/Model: Samsung XE303 Series Chromebook Dual Core Processor, 2GB RAM, 16 GB SSD, 11.6" display.

***Vendors may submit equivalent or better specifications as well as other brands. If proposing a device other than stated in the description, please provide brand/model number and specifications including RAM, SSD storage, and display size. Vendors may choose to submit up to 3 options within their proposal. Each option submitted must address each proposal guideline separately.***

*Example: Option 1 may be for a Samsung EX303 Series Chromebook while Option 2 may be for an Acer C720 Chromebook.*

Item 2:

Quantity: 325

Description/Model: Academic Google Chrome OS Management License and Support for 5 years for GAFE  
Domain: poplarvilleschools.org

## SHIPPING / DELIVERY

NOTE: No dock at this location.

Ship to Address:

Stephen Seal  
Poplarville School District  
302 South Julia Street  
Poplarville, MS 39470